

Dear the Information Technology Industry Development Agency (ITIDA),

We would like to inform you that _____
(Name of the Company) certifies that the below employee is working in our
company as mentioned below since _____

| Name | Title |
|------|-------|
| | |

The above mentioned employee is nominated to attend
_____ (Training Course Name) that
will start on _____.

The company affirms that in case the candidate does not attend the
minimum number of course sessions and/or does not pass the assessment (if
exists), the company will be responsible for covering the full fees of the
training course.

Best Regards,

(Name of the CEO)

(Name of the HR Manager)

(Signature of the CEO)

(Signature of the HR Manager)

